

D/60

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MONTHLY REPORT FOR THE CARTOGRAPHY DIVISION

Month of June 1960

A. Major Research and Technical Support Activity

Summary of Cartographic Production and Accomplishments:

In June the Division completed 132 maps and charts and accepted requests for 168 from components of the Agency and the Department of State. Completions for the previous month of May totaled 182 (which included 52 maps for the Telecommunications Atlas prepared for ERA). Seventy-one percent of the jobs completed during the month were for ORR and the NIS program and reflect completion of work scheduled for Fiscal 1960.

Production of NIS work during FY 1960 met all basic requirements placed upon the Division except in the preparation of standard and page size bases where the Division was approximately 10% in arrears. However, all other NIS work including the preparation of the final maps, Chapter I Summary maps, and Section and Chapter Cover maps were currently on schedule at the end of the fiscal year. This was accomplished despite increased requirements for Section Cover maps.

A strenuous effort was made during the month to meet commitments for ORR graphics which accounted for half of the items completed. Projects such as the ORR "Statistical Handbook", ERA man-hour projections for FY 1961, and "Industrial Production in the European Satellites" are worthy of note.

The Division in cooperation with PIC prepared 2 operational maps for DFD/DD/P which required special overtime assignment of personnel.

25X1B4d A series of 21 reading guides for use in IBM data processing work were prepared [REDACTED]

B. Planning and Development 25X1A5a1

During the month [REDACTED] delivered for proofing the drafted plates for the last sheet of the 1:5,000,000 Asian map series. After this sheet is proofed and corrected the compilation and drafting work on 25X1A5a1 project will be finished and the contract, aside from providing [REDACTED] duplicate film negatives, will essentially be completed. AMS is under contract to print the five maps and anticipated completion is during Fiscal 1961.

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June 1962

B. Planning and Development (Continued)

25X1A5a1

A second contract [REDACTED] for the production of 17 special purpose maps has been approved and a preliminary meeting to plan details of production was held recently. This project is scheduled for completion 1 January 1962.

In line with Division plans to prepare terrain maps from all-color originals, the first experimental map using this technique was sent to reproduction. If this method of preparing relief drawings proves successful, it will gradually supplant the techniques now in use.

C. Significant Outside Contacts and Activities

25X1A9a

[REDACTED] as representative of the Division, presented a briefing on the use of OO/C material in D/GC at the OO/C Refresher Course held recently at Isolation.

D. Problems

No significant problems arose during June.

E. Miscellaneous

25X1A9a

[REDACTED] Chief, Europe-Africa Branch, attended the International Design Conference held 20-24 June at Aspen, Colorado.

25X1A9a

25X1X7

25X1A9a

[REDACTED] left on 6 June on a 2-year assignment to replace [REDACTED] who will return in August to assume his duties as Deputy Chief of the USSR-Satellite Branch.

25X1A9a

25X1A9a

Two summer employees, [REDACTED] who was a summer employee in 1959, and [REDACTED] reported for duty. Both have been assigned to work in the Chart and Graph Section of the Development and Construction Branch.

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A. SUMMARY FOR JUNE 1960

<u>Agency</u>	<u>Entered</u>	<u>% of Total Entered</u>	<u>Completed</u>	<u>% of Total Completed</u>
CIA:				
DD/I/OPR	75	45%	66	50%
OSI	29	17	4	3
NIS	26	15	24	18
ONE	4	2	4	3
OCI	22	13	26	19
CCR	0	0	0	0
DD/S	1	1	0	0
DD/P	7	4	4	3
CIA TOTAL	168	97	128	96
State/NIS	3	2	3	3
State	1	1	1	1
TOTAL	168	100%	132	100%

B. 6 MONTHS SUMMARY

<u>Months</u>	<u>New Maps and Charts Ent'd</u>	<u>Maps and Charts Completed</u>	<u>Reruns Completed</u>	<u>Number of Processing Jobs</u>
June	168	132	59	79
May	134	182	39	76
April	139	147	14	108
March	183	196	43	83
February	163	110	45	103
January	142	225	36	140
	929	992	236	589

*Except for final maps and reruns

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D. MAPS AND CHARTS COMPLETED IN PAST 6 MONTHS

<u>Agency</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
CIA	144	77	171	125	165	104
CIA/NIS	69	30	18	15	15	24
State	9	0	6	1	1	1
State/NIS	2	3	0	6	1	3
Other	<u>1</u> 225	<u>0</u> 110	<u>1</u> 196	<u>0</u> 147	<u>0</u> 182	<u>0</u> 132

E. SUMMARY OF WORK LOAD, MAPS AND CHARTS, AS OF 1 JULY 1960 - Does Not Include Service Jobs

<u>Status</u>	<u>CS/S</u>	<u>GC/F</u>	<u>GC/E</u>	<u>GC/CA</u>	<u>GC/X</u>	<u>TOTALS</u>
Completions	19	15	11	49	38	132
Cancelled	18	2	0	2	1	23
Entered	27	6	12	60	63	168
In Reproduction	21	7	2	31	2	63
In Proof	24	28	12	36	1	101
In Check	14	12	8	26	28	88
In Drafting	21	7	4	86	5	123
In Compilation	<u>40</u> 120	<u>12</u> 66	<u>14</u> 40	<u>0</u> 179	<u>1</u> 37	<u>67</u> 442

*Excludes jobs assigned to Drafting
Section from Compilation Branches

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NIS MAP COORDINATOR REPORT FOR JUNE 1960

	<u>New Requests</u>	<u>To Reproduction</u>	<u>From Reproduction</u>	<u>In Reproduction</u>	<u>Remaining for Processing</u>
NIS Contributors:					
Finals	18	18	13	57	0
Proofs	9	9	27	8	0
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NIS TOTALS:	27	27	40	65	0
Service	4	4	2	2	0

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